

AUTOMOTIVE ADVISORY COMMITTEE MEMBERS (VOTING) ^{TEA 15}

Name	Employer	E-mail	Phone Number	Signature
Jeff Taylor	<i>Part of Service</i> Wichita Falls Ford Lincoln	jeff.taylor@wichitafallsford.net	940/696-5357	✓
Delinda Duncan	Napa Auto Parts	Napa.surplusguys@outlook.com	940/553-4321	✓
Larry Krugel	WFISD	lkrugel@wfisd.net	940/235-1090, ext. 33026	✓
Matt Lindeman	Windhorst Tire	windthorsttire@hotmail.com	940/423-6720	✓
Blake Powell	Firestone Autocare	Blakepowell@yahoo.com <i>Blakepowell11@yahoo.com</i>	940/761-5577	
John Cantwell	<i>Service</i> Wichita Falls Ford Lincoln	john.cantwell@wichitafallsford.net	940/696-5357	✓
Randi Sudol	Patterson Auto Group	rsudol@pattersonauto.com	940/687-8131	
Mark Mills	Vernon Autocare Group	mmills@vernonautogroup.com	940/552-2555	

* Dustin Moore
4x auto
Hennrich

- ✓* Roger Blackman
- ✓* Betty Hutchins
- ✓* Dalvia Richards
- ✓* Mark Holcomb
- ✓* Stephen Turner
- * News

Fall 2022

Thursday, October 13, 2022

Advisory Committee Fall 2022 Agenda
Automotive

5:30pm October 13, 2022– Virtual, via Microsoft Teams

Members present:

Larry Krugel, WFISD
Matt Lindeman, Windthorst Tire
Dustin Moore, Four Stars Texas
Delinda Duncan, NAPA Auto Parts
John Cantwell, Wichita Falls Ford Lincoln, Sales Manager
Jeff Taylor, Wichita Falls Ford Lincoln, GM

Vernon College Faculty/Staff:

Roger Blackmon
Mark Holcomb
Bettye Hutchins
Sjohonton Fanner
Deborah Richard

Members not present:

Blake Powell
Randi Sudol, Patterson Auto Group
Mark Mills

Roger Blackmon began the meeting by thanking all committee members for their participation in the advisory committee.

Bettye Hutchins opened the floor for nominations or volunteers for vice-chair and recorder.

Chair: Randi Sudol (Bettye Hutchins filled in)

Vice-Chair: Matt Lindeman

Recorder: Dustin Moore

Old Business/Continuing BusinessBettye Hutchins

There was no old business to discuss so Betty opened the meeting with new business.

New BusinessBettye Hutchins

❖ **Review program outcomes, assessment methods/results, and workplace competency**

Bettye Hutchins asked the committee members to review the program outcomes listed below. Roger Blackmon briefly reviewed each of the outcomes for the committee.

Program outcomes

1. Apply basic knowledge of automotive electrical systems to identify issues, analyze potential solutions, and perform routine maintenance and/or required repairs according to manufacturer specifications and protocol.
2. Identify issues associated with common automotive brake systems (drum and disc), and replace/repair system components according to manufacturer specifications and protocol.
3. Diagnose common automotive suspension and steering system issues and perform routine maintenance and/or implement repairs according to manufacturer specifications and protocol.
4. Apply fundamental knowledge of automotive engine operation to diagnose internal and external engine problems and perform basic engine maintenance and repairs according to manufacturer specifications and protocol.

5. Diagnose problems associated with automotive heating and air conditioning systems (both manual and electronic) and perform routine maintenance and repairs according to manufacturer specifications and protocol.
6. Assess drivability using current engine performance diagnostic equipment and perform routine maintenance and repairs to ensure the safe and efficient operation of automobiles.

❖ **Approve program outcomes**

Bettye Hutchins asked the committee for a motion to approve the program outcomes as presented.

Matt Lindeman made a motion to approve the program outcomes as presented.

Dustin Moore seconded the motion.

The motion passed and the committee approved the program outcomes as presented.

❖ **Approve assessment methods and results**

Bettye Hutchins asked the faculty member to explain in more detail the assessment methods and results. Roger Blackmon reviewed the following information with the committee.

Course outcomes are evaluated through quizzes and hands on demonstration of skills during lab scenarios.

The Automotive program does not require licensure for program completers as ASE certification is a voluntary program and not required by the industry

My current assessment is in the form of course completion. My program outcomes were created to conform to the 6 core classes of the Automotive program. While taking each of the courses, a student is required to be proficient in different tasks related to the course. It is a pass/fail situation. The student will repeat the task at hand until they can complete it without assistance.

Bettye Hutchins asked the committee for a motion to approve the assessment methods as presented.

Dustin Moore made a motion to approve the assessment methods as presented.

Matt Lindeman seconded the motion.

The motion passed and the committee approved the assessment methods as presented

❖ **Approval of workplace competency (course or exam)**

Bettye Hutchins asked the faculty member, Roger Blackmon, to tell the committee about the competency and how the students have performed on the competency. Roger reviewed the following table with the committee.

Program Outcome	Number of students who took the course or licensure exam	Results per student	Use of results
1. Apply basic knowledge of automotive electrical systems to identify issues, analyze potential solutions, and perform routine maintenance and/or required repairs according to manufacturer specifications and protocol.	12	11	
2. Identify issues associated with common automotive brake systems (drum and disc), and replace/repair system components according to manufacturer specifications and protocol.	12	11	
3. Diagnose common automotive suspension and steering system issues and perform routine maintenance and/or implement repairs according to manufacturer specifications and protocol.	10	10	
4. Apply fundamental knowledge of automotive engine operation to diagnose internal and external engine problems and perform basic engine maintenance and repairs according to manufacturer specifications and protocol.	12	11	
5. Diagnose problems associated with automotive heating and air conditioning systems (both manual and electronic) and perform routine maintenance and repairs according to manufacturer specifications and protocol.	10	10	

6. Assess drivability using current engine performance diagnostic equipment and perform routine maintenance and repairs to ensure the safe and efficient operation of automobiles.	10	10	
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Verification of workplace competencies:

Certificate: AUMT 1312 Basic Automotive Service – Capstone course
A.A.S.: AUMT 2328 Automotive Services

Bettye Hutchins asked the committee for a motion to approve the workplace competency as presented.

Larry Krugel made a motion to approve the workplace competency as presented.

John Cantwell seconded the motion.

The motion passed and the committee approved the workplace competency as presented.

Program Specific Accreditation Information and Requirements (if applicable)

❖ **Review program curriculum/courses/degree plans**

Bettye Hutchins asked the faculty member, to discuss the program's curriculum and degree plans for 2023-24

Automotive Technology, Level 1 Certificate

CIP 47.0604

Instructional Location - Vernon Campus

Automotive Technology Certificate

CERTIFICATE OF COMPLETION (Probable Completion Time – 9 months or 32 weeks)

Major Requirements (30 SH)

Fall Block

AUMT 1407	Automotive Electrical Systems	4
AUMT 1410	Automotive Brake Systems (A)	4
AUMT 1416	Automotive Suspension and Steering Systems (A)	4
AUMT 1419	Automotive Engine Repair	4
LEAD 1100	Workforce Development with Critical Thinking	1

<i>Spring Block</i>		
AUMT 1312	Basic Automotive Service	3
AUMT 1445	Automotive Climate Control Systems	4
AUMT 2310	Automotive Service Consultant	3
AUMT 2317	Automotive Engine Performance Analysis I	3
Total Credit Hours:		30
Added MAC 609 Certification Test for refrigerants		

(A) Course included on the State's Advanced Technical Credit list. (See Advanced Technical Credit.)

Automotive Technology, A.A.S.

CIP 47.0604

Instructional Location - Vernon Campus

ASSOCIATE IN APPLIED SCIENCE DEGREE (Probable Completion Time - 2 years)

General Education Requirements (15 SH)

ENGL 1301	Composition I	3
GOVT 2305	Federal Government (Federal Constitution and Topics)	3
MATH 1314	College Algebra	3
	or	
MATH 1332	Contemporary Mathematics	3
SPCH 1315	Public Speaking	3
SFF>	Language, Philosophy, and Culture or Creative Arts Elective	3

Related Requirements (6 SH)

BUSI 1301	Business Principles	3
COSC 1301 or	Introduction to Computing	3
ITSC 1301 or	Introduction to Computers (A)	
BCIS 1305	Business Computer Applications	
LEAD 1100	Workforce Development with Critical Thinking	1

Major Requirements (39 SH)

AUMT 1267	Practicum (or Field Experience) - Automobile/Automotive Mechanics Technology/Technician	2
AUMT 1312	Basic Automotive Service	3
AUMT 1407	Automotive Electrical Systems	4
AUMT 1410	Automotive Brake Systems (A)	4
AUMT 1416	Automotive Suspension and Steering Systems (A)	4
AUMT 1419	Automotive Engine Repair	4
AUMT 1445	Automotive Climate Control Systems	4
AUMT 2310	Automotive Service Consultant	3
AUMT 2328	Automotive Service	3
AUMT 2317	Automotive Engine Performance Analysis I	3
TBA*	Approved Elective	4
Total Credit Hours:		60

> To be selected from the following: ARTS 1301, DRAM 1310, DRAM 2366, ENGL 2322, ENGL 2323, ENGL 2327, ENGL 2328, ENGL 2332, ENGL 2333, HIST 2311, HIST 2312, MUSI 1306

* Approved electives to be selected from the following courses: AUMT 1201(A), AUMT 1472, BMGT 1327 (A), BUSI 2304, MCHN 1320, WLDG 1428 (A), WLDG 1430

(A) Course included on the State's Advanced Technical Credit list. (See Advanced Technical Credit.)

❖ **Approve program revisions (if applicable)**

Betty Hutchins "Since there are no changes we do not need a motion to approve."

❖ **Approve 2022-2023 SCANS, General Education, Program Outcomes, and Institutional Outcome Matrices.**

Betty Hutchins asked the faculty member, Roger Blackmon, to review the following matrices.

SCANS Matrix: The SCANS (Secretary's Commission on Achieving Necessary Skills) Matrix represents the 8 Federal requirements that must be taught. The matrix shows how we are mapping them back to each of the courses in the program.

Program: Automotive Technology	Credential: Associate in Applied Science (AAS) Degree/ Certificate of Completion
Award: Automotive Technology Associate in Applied Science Degree	
Cip: 47.0604	

LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES

SCANS COMPETENCIES								Course Number	Course Title
1	2	3	4	5	6	7	8		
								LEAD 1100*	Workforce Development with Critical Thinking
X				X	X	X	X	COSC 1301 or ITSC 1301 or BCIS 1305	Introduction to Computing/Introduction to Computers/Business Computer Applications
X	X		X		X			ENGL 1301	Composition I
X	X			X	X			GOVT 2305	Federal Government (Federal Constitution and Topics)
X	X	X						MATH 1314 or MATH 1332	College Algebra/Contemporary Math I
X	X		X		X			SPCH 1315	Public Speaking
X	X	X		X	X			BUSI 1301	Business Principles
X	X	X	X	X	X	X	X	AUMT 1267	Practicum (or Field Experience)- Automobile/Automotive Mechanics Technology/Technician
X	X	X	X	X	X	X	X	AUMT 1312*	Basic Automotive Service
X		X		X	X	X	X	AUMT 1407*	Automotive Electrical Systems
X		X	X	X	X	X	X	AUMT 1410*	Automotive Brake Systems
X		X	X	X	X	X	X	AUMT 1416*	Automotive Suspension and Steering Systems
X		X	X	X	X	X	X	AUMT 1419*	Automotive Engine Repair
X		X	X	X	X	X	X	AUMT 1445*	Automotive Climate Control Systems
X	X	X	X	X	X	X	X	AUMT 2310*	Automotive Service Consultant
X	X	X	X	X	X	X	X	AUMT 2328	Automotive Service
X		X	X	X	X	X	X	AUMT 2317*	Automotive Engine Performance Analysis I
								8. BASIC USE OF COMPUTERS	
								7. WORKPLACE COMPETENCIES	
								6. PERSONAL QUALITIES	
								5. THINKING SKILLS	
								4. SPEAKING AND LISTENING	
								3. ARITHMETIC OR MATHEMATICS	
								2. WRITING	
								1. READING	

*Courses with an * are part of the certificate*

General Education Matrix: The General Education Matrix is state mandated. You will see the 6 requirements that the college is tasked with teaching and how they map back to the courses.

Program: Automotive Technology	Credential: Associate in Applied Science (AAS) Degree/ Certificate of Completion
Award: Automotive Technology Associate in Applied Science Degree	

Cip: 47.0604							LIST OF ALL COURSES REQUIRED AND IDENTIFIED CORE OBJECTIVES	
GENERAL EDUCATION CORE OBJECTIVES						Course Number	Course Title	
1	2	3	4	5	6			
X	X		X		X	ENGL 1301	Composition I	
X	X		X	X		GOVT 2305	Federal Government (Federal Constitution and Topics)	
X	X	X				MATH 1314 or MATH 1332	College Algebra/Contemporary Math I	
X	X		X		X	SPCH 1315	Public Speaking	
X	X	X		X	X	BUSI 1301	Business Principles	
X				X	X	COSC 1301 or ITSC 1301 or BCIS 1305	Introduction to Computing/Introduction to Computers/Business Computer Applications	
						LEAD 1100*	Workforce Development With Critical Thinking	
X	X	X	X	X	X	AUMT 1267	Practicum (or Field Experience)- Automobile/Automotive Mechanics Technology/Technician	
X	X	X	X	X	X	AUMT 1312*	Basic Automotive Service	
X	X	X	X		X	AUMT 1407*	Automotive Electrical Systems	
X	X	X	X		X	AUMT 1410*	Automotive Brake Systems	
X	X	X	X		X	AUMT 1416*	Automotive Suspension and Steering Systems	
X	X	X	X		X	AUMT 1419*	Automotive Engine Repair	
X	X	X	X	X	X	AUMT 1445*	Automotive Climate Control Systems	
X	X	X	X	X	X	AUMT 2310*	Automotive Service Consultant	
X	X	X	X	X	X	AUMT 2328	Automotive Service	
X	X	X	X		X	AUMT 2317*	Automotive Engine Performance Analysis I	
						6. Personal Responsibility		
						5. Social Responsibility		
						4. Teamwork		
						3. Empirical and Quantitative Skills		
						2. Communication Skills		
						1. Critical Thinking Skills		

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Program Outcomes Matrix: The Outcomes Matrix represents the Vernon College mandated requirements. They are the Program outcomes just approved and how they map back to the courses.

Program: Automotive Technology	Credential: Associate in Applied Science (AAS) Degree/ Certificate of Completion
Award: Automotive Technology Associate in Applied Science Degree	
Cip: 47.0604	
LIST OF ALL COURSES REQUIRED AND OUTCOMES	

OUTCOMES						Course Number	Course Title
1	2	3	4	5	6		
X	X		X		X	ENGL 1301	Composition I
X	X			X	X	GOVT 2305	Federal Government (Federal Constitution and Topics)
X	X	X				MATH 1314 or MATH 1332	College Algebra/Contemporary Math I
X	X		X		X	SPCH 1315	Public Speaking
X	X	X		X	X	BUSI 1301	Business Principles
X				X	X	COSC 1301 or ITSC 1301 or BCIS 1305	Introduction to Computing/Introduction to Computers/Business Computer Applications
						LEAD 1100*	Workforce Development With Critical Thinking
X	X	X	X	X	X	AUMT 1267	Practicum (or Field Experience)- Automobile/Automotive Mechanics Technology/Technician
X	X		X	X	X	AUMT 1312*	Basic Automotive Service
X	X	X	X		X	AUMT 1407*	Automotive Electrical Systems
X	X	X	X		X	AUMT 1410*	Automotive Brake Systems
X	X	X	X		X	AUMT 1416*	Automotive Suspension and Steering Systems
X	X	X	X		X	AUMT 1419*	Automotive Engine Repair
X	X	X	X	X	X	AUMT 1445*	Automotive Climate Control Systems
X	X	X	X	X	X	AUMT 2310*	Automotive Service Consultant
X	X	X	X	X	X	AUMT 2328	Automotive Service
X	X	X	X		X	AUMT 2317*	Automotive Engine Performance Analysis I
						6. Assess drivability using current engine performance diagnostic equipment and perform routine maintenance and repairs to ensure safe and efficient operation of automobiles.	
						5. Diagnose problems associated with automotive heating and air conditioning systems (both manual and electronic) and perform routine maintenance and repairs according to manufacturer specifications and protocol.	
						4. Apply fundamental knowledge of automotive engine operation to diagnose internal and external engine problems and perform basic engine maintenance and repairs according to manufacturer specifications and protocol.	
						3. Diagnose common automotive suspension and steering system issues and perform routine maintenance and/or implement repairs according to manufacturer specifications and protocol.	
						2. Identify issues associated with common automotive brake systems (drum and disc), and replace/repair system components according to manufacturer specifications and protocol.	
						1. Apply basic knowledge of automotive electrical systems to identify issues, analyze potential solutions, and perform routine maintenance and/or required repairs according to manufacturer specifications and protocol.	

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Institutional Outcomes Matrix: The Institutional Outcomes Matrix represents the Vernon College mandated requirements. This matrix represents how the program outcomes map back to the institutional outcomes/general education outcomes.

Program: Automotive Technology	Credential: Associate in Applied Science (AAS) Degree/ Certificate of Completion
Award: Automotive Technology Associate in Applied Science Degree	

LIST OF ALL COURSES REQUIRED AND OUTCOMES

OUTCOMES						Course Title
1	2	3	4	5	6	
X	X	X	X	X	X	1. Critical Thinking Skills
X	X	X	X	X	X	2. Communication Skills
X	X		X	X	X	3. Empirical and Quantitative Skills
X	X	X	X	X	X	4. Teamwork
X	X	X	X	X	X	5. Social Responsibility
X	X	X	X	X	X	6. Personal Responsibility
						6. Assess drivability using current engine performance diagnostic equipment and perform routine maintenance and repairs to ensure safe and efficient operation of automobiles.
						5. Diagnose problems associated with automotive heating and air conditioning systems (both manual and electronic) and perform routine maintenance and repairs according to manufacturer specifications and protocol.
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						1. Apply basic knowledge of automotive electrical systems to identify issues, analyze potential solutions, and perform routine maintenance and/or required repairs according to manufacturer specifications and protocol.

INSTRUCTOR: "The program has to work under three umbrellas: 1. Local or Vernon College, 2. State or THECB-Texas Higher Education Coordinating Board, and 3. Federal. To ensure the program follows all rules and regulations, we use matrices to map the requirements back to the courses."

SCANS Matrix: The SCANS (Secretary's Commission on Achieving Necessary Skills) Matrix represents the 8 Federal requirements that must be taught. The matrix shows how we are mapping them back to each of the courses in the program.

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Award: Automotive Technology Associate in Applied Science Degree									
Cip: 47.0604									
IDENTIFIED COMPETENCIES									LIST OF ALL COURSES REQUIRED AND
SCANS COMPETENCIES								Course Number	Course Title
1	2	3	4	5	6	7	8		
								LEAD 1100*	Workforce Development With Critical Thinking
X				X	X	X	X	COSC 1301 or ITSC 1301 or BCIS 1305	Introduction to Computing/Introduction to Computers/Business Computer Applications
X	X		X		X			ENGL 1301	Composition I
X	X			X	X			GOVT 2305	Federal Government (Federal Constitution and Topics)
X	X	X						MATH 1314 or MATH 1332	College Algebra/Contemporary Math I
X	X		X		X			SPCH 1315	Public Speaking
X	X	X		X	X			BUSI 1301	Business Principles
X	X	X	X	X	X	X	X	AUMT 1267	Practicum (or Field Experience)- Automobile/Automotive Mechanics Technology/Technician
X	X	X	X	X	X	X	X	AUMT 1312*	Basic Automotive Service
X		X		X	X	X	X	AUMT 1407*	Automotive Electrical Systems
X		X	X	X	X	X	X	AUMT 1410*	Automotive Brake Systems
X		X	X	X	X	X	X	AUMT 1416*	Automotive Suspension and Steering Systems
X		X	X	X	X	X	X	AUMT 1419*	Automotive Engine Repair
X		X	X	X	X	X	X	AUMT 1445*	Automotive Climate Control Systems
X	X	X	X	X	X	X	X	AUMT 2310*	Automotive Service Consultant
X	X	X	X	X	X	X	X	AUMT 2328	Automotive Service
X		X	X	X	X	X	X	AUMT 2317*	Automotive Engine Performance Analysis I
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X	X	X		X	X	BUSI 1301	Business Principles
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X	X	X	X		X	AUMT 1407*	Automotive Electrical Systems
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X	X	X	X		X	AUMT 1416*	Automotive Suspension and Steering Systems
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X	X	X	X	X	X	AUMT 1445*	Automotive Climate Control Systems
X	X	X	X	X	X	AUMT 2310*	Automotive Service Consultant
X	X	X	X	X	X	AUMT 2328	Automotive Service
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X	X		X		X	SPCH 1315	Public Speaking
X	X	X		X	X	BUSI 1301	Business Principles
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X	X		X	X	X	AUMT 1312*	Basic Automotive Service
X	X	X	X		X	AUMT 1407*	Automotive Electrical Systems
X	X	X	X		X	AUMT 1410*	Automotive Brake Systems
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X	X	X	X	X	X	AUMT 1445*	Automotive Climate Control Systems
X	X	X	X	X	X	AUMT 2310*	Automotive Service Consultant
X	X	X	X	X	X	AUMT 2328	Automotive Service
X	X	X	X		X	AUMT 2317*	Automotive Engine Performance Analysis I
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Cip: 47.0604						
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OUTCOMES						Course Title
1	2	3	4	5	6	
X	X	X	X	X	X	1. Critical Thinking Skills
X	X	X	X	X	X	2. Communication Skills
X	X		X	X	X	3. Empirical and Quantitative Skills
X	X	X	X	X	X	4. Teamwork
X	X	X	X	X	X	5. Social Responsibility
X	X	X	X	X	X	6. Personal Responsibility
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						1. Apply basic knowledge of automotive electrical systems to identify issues, analyze potential solutions, and perform routine maintenance and/or required repairs according to manufacturer specifications and protocol.

Bettye Hutchins asked the committee if there was any discussion or recommendations on the matrices. No discussion ensued. Bettye asked the committee for a motion to approve the matrices as presented.

Matt Lindeman made a motion to approve the matrices as presented.

Dustin Moore seconded the motion.

The motion passed and the committee approved the matrices as presented.

❖ **Program statistics: Graduates (from previous year/semester), current majors, current enrollment**

- Graduates 2021-2022: 10
- Enrollment Summer 2022: 0
- Majors Fall 2022-2023: 11
- Enrollment Fall 2022:11

❖ **Local Demand**

Bettye asked the committee members about local demand. As a business that hires, how many positions have you been onboarded in the last year? How many positions do you have available? Is this program still viable and needed in the local workforce?

Dustin in maybe 24 months he will need to hire technicians for the new shop in Jacksboro. He has hired one technician for the Ford store and is taking applications year-round looking for good candidates.

John Cantwell is always looking for good technicians.

Matt Linderman takes applications year-round and is always looking for that one good candidate. He is also looking to expand.

❖ **Evaluation of facilities, equipment, and technology. Recommendation for the acquisition of new equipment and technology.**

“Bettye Hutchins stated that if you have not seen the lab facilities, the faculty would be happy to show you the lab after the meeting.

“Roger Blackmon shared with the committee the need a new overhead lift. He asked members for recommendations on place to purchase one. Members unanimously agreed that he should check out Westbrook.

❖ **External learning experiences, employment, and placement opportunities**

“Vernon College offers a job board on the website. Businesses can contact Chelsey Henry, Coordinator of Career Services, chenry@vernoncollege.edu, to add jobs or you can post yourself. VC also subscribes to a service called GradCast. Within this program, over 600,000 business and industry contacts are available to the graduates to send up to 100 free resumes within a set zip code. If you would like to have your business as part of that database, please contact Harli Adams, hadams@vernoncollege.edu.”

Placement Rate of Program Completers by Reporting Year [1]												
Program	2016-2017			2017-2018			2018-2019			3-Year Average		
	Plc	Cmp	%	Plc	Cmp	%	Plc	Cmp	%	Plc	Cmp	%
47060000-Vehicle Maintenance and Repair Technologies	6	6	100%	9	9	100%	9	10	90%	24	25	96%

❖ **Professional development of faculty and recommendations**

Mr. Blackmon took advantage of internal professional development activities, some security type safety classes and did some Ford service training modules.

❖ **Promotion and publicity (recruiting) about the program to the community and business and industry**

(Roger Blackmon reviewed the following information. He stated that being able to do physical visits and let the students see the tools and car parts are usually good opportunities for him.

- Individual tours
- Facebook
- Preview Days
- Marketing video on Facebook and VC website
- Small group tours at the college
- CTE Navigator

❖ **Serving students from special populations:**

Bettye Hutchins asked the committee to review the following information.

Vernon College is an open-enrollment college. The Proactive Assistance for Student Services (PASS) department offers many services for documented disabilities such as but not limited to quiet testing, longer testing times, interpreters, and special equipment.

Vernon College has a program titled “New Beginnings” for students who qualify to receive transportation, childcare, and/or textbook loans. Perkins funding is also offering assistance to break down barriers such as uniform, supply, and equipment costs.

Peer to Peer mentoring, tutoring (online and in-person), resume building, student success series, and counseling are just a few of the other options/services available to students

1. Special populations’ new definitions:
 - a. Individuals with disabilities;
 - b. Individuals from economically disadvantaged families, including low-income youth and adults;
 - c. Individuals preparing for nontraditional fields; male/female ratio
 - d. Single parents, including single pregnant women;
 - e. Out-of-workforce individuals;
 - f. English learners;
 - g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - h. Youth who are in, or have aged out of, the foster care system; and
 - i. Youth with a parent who—

- i. is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code);
- ii. is on active duty (as such term is defined in section 101(d) (1) of such title).

Bettye Hutchins asked the committee if there was any further discussion, hearing none she adjourned the meeting at 5:42PM."

Dustin New _____ *10/31/2022*